

JILA KECK METROLOGY LAB AND CLEAN ROOM
USER INFORMATION FORM

YOUR FULL NAME: _____

DEPARTMENT, AGENCY or COMPANY NAME: _____

GROUP, DIVISION OR ADDRESS: _____

STATUS (e.g. Graduate Student, Senior Scientist): _____

YOUR EMAIL ADDRESS: _____

PHONE NUMBER: _____

PREFERRED USER NAME (eight or fewer characters): _____

This user name will be used for logging into the Keck Lab server and web-based reservation system.

Preference: Select a user name that was issued to you by CU or JILA. If you have no preference, one will be assigned to you.

PREFERRED PERSONAL IDENTIFICATION NUMBER (four-digit PIN): _____

Please do not use a PIN associated with any secure account such as a bank account. This PIN will serve as your password for your Keck Lab account and web-based reservation system. For Clean Room and Fume Hood users, it will also be your entry code. *Do not share this number.*

NAME OF PRINCIPAL INVESTIGATOR or SUPERVISOR: _____

THAT PERSON'S EMAIL ADDRESS: _____

PROJECT NAME	ACCOUNT or P. O. NUMBER	START/END DATES
_____	_____	_____
_____	_____	_____
_____	_____	_____

AREAS AND INSTRUMENTS FOR WHICH YOU WISH TO HAVE PRIVILEGES:

OPTICAL METROLOGY LAB (S105)

Instruments: _____

CLEAN ROOM SEM AND FABRICATION BAYS (X131A and X121B) ONLY

CLEAN ROOM LITHOGRAPHY BAY (X121D)

COMPLETION OF THE JILA CLEAN ROOM SAFETY MODULE IS REQUIRED OF EVERY CLEAN ROOM USER.

COMPLETION OF E.H.&S. HM/WM TRAINING IS REQUIRED. SEALED SOURCE RADIATION TRAINING IS RECOMMENDED.

COMMUNITY FUME HOODS AND DICING SAW ROOM (X110)

COMPLETION OF E.H.&S. HM/WM TRAINING IS REQUIRED IF WORKING WITH CHEMICALS.

JILA CLEAN ROOM SAFETY MODULE COMPLETION DATE: _____

E.H.&S. HM/WM TRAINING COMPLETION DATE: _____

E.H.&S. SEALED SOURCE RADIATION TRAINING COMPLETION DATE: _____

NAME OF E.H.&S. HM/WM SAFETY PROCTOR FOR YOUR GROUP: _____

THAT PERSON'S EMAIL ADDRESS: _____

I have read a copy of the Keck Lab [Policies and Procedures](#) and agree to abide them.

Signature

Date

Return to JILA S120 or email completed form to: kecklab@jila.colorado.edu